City of Mandurah 3 Peel Street Mandurah WA 6210 Email: rates@mandurah.wa.gov.au Phone number: 08 9550 3777

## **Change of Bank Account Details**



Thone hamber. 00 3000 3777								
Request and Authority to Debit	City of Mandurah - ABN 43 188 356 365 "you"  Request and authorise City of Mandurah, User Id 126205, to arrange a debit from your nominated account to pay for Annual Rate Notice/Tax Invoice provided by City of Mandurah. This debit or charge will be arranged by City of Mandurah's financial institution and made through the Bulk Electronic Clearing System (BECS) from your nominated account and will be subject to the Terms and Conditions of the Direct Debit Request Service Agreement.							
Property Details:								
Assessment Number:								
Property Address:								
Suburb:								
Postcode:								
If Ownership is in a Company/Trust name, please complete this section:								
Company/Trust Name:								
ABN/ARBN Number:								
Full Name (s) of account is held in:								
Bank Name and Branch:								
BSB Number: (6 digits)								
Account Number: (Maximum of 9 digits)								
NOTE: Cheque or Savings account ONLY								
Amend period to: We	ekly   Fortnightly   Monthly   Annually							
Amend Amount to: \$ Commencement Date: / / 2025								
<ul> <li>Do you wish for this direct debit to CONTINUE until you advise the City of Mandurah to cancel?</li> <li>Do you wish for this direct debit to end 30<sup>th</sup> June?</li> <li>YES □ / NO □</li> <li>(Please mark ONLY one of the above)</li> </ul>								

When providing <b>BANK DETAILS</b> , please <b>complete the below section and return to </b> <i>rates@mandurah.wa.gov.au</i> If not signed, this form will <i>NOT</i> be accepted & will be returned to you.								
Your	Full Name:							
contact details	Residing Address:							
	Postal Address: If different to the above address							
	Email:							
	Phone Number:							
Confirmation	By signing and/or providing us with a valid instruction in respect to your Direct Debit Request amendment, you confirm that:  You are authorised to operate the nominated account; and,  Ii You have understood and agreed to the Terms and Conditions set out in this Request and in your Direct Debit Request Service Payment Agreement.							
Your Signature	Signed in accordance with the account authority on your bank account:							
	Account Holders Signat	ure ::				Date:		
	Contact details: As Above							
Second Account Signatory	Signed in accordance with the account authority on your bank account:							
	Second Account Holders Signature:				Date:			
	Name:							
	Contact details:							
	Address:							
	Email:							
	Phone Number:							
Signing for a Company/ Trust  Evidence MUST be provided	You <b>must</b> be authorised to sign on behalf of the Company/Trust <b>AND</b> have authority to operate the Company/Trust bank account.							
	Position Held:							
	Full Name:							
	Address:							
	Phone Number:		Email:					
	Signature of duly authorised officer:							
	Signature company signatory (if required)							
	Position Held:							
	Full Name:							
	Address:							
	Phone Number:			Email:				
	Signature of duly authorised officer:							
As per our <b>Direct Debit Request Service Agreement</b> (shown on the City of Mandurah's website) and/or please refer to the link provided: <a href="https://www.mandurah.wa.gov.au/live/residents/rates">https://www.mandurah.wa.gov.au/live/residents/rates</a>								

## Terms and Conditions for Acceptance to Change of Bank Details for Rates and Charges.

- As per our **Direct Debit Request Service & Payment Agreement** (refer to the City of Mandurah's website)
- 2. I/We understand that if the payment arrangement offer exceeds the allowable period, it may not be approved by council.
- 3. The City of Mandurah is under no obligation to accept or amend an alternative payment arrangement.
- 4. My/Our failure to honour the payment arrangement may result in legal action being taken without further notice for the full recovery of all monies including any associated legal costs.
- 5. Penalty interest at the rate **of 7% per annum** will apply to the overdue balance of Rates and Charges. For those assessments with an eligible rebate holder (Pensioner/Senior) the interest charges do not apply.
- 6. The account will not be considered as finalised until the penalty interest is paid in full. I/We will ascertain the value of penalty interest and ensure that the sum will be paid with the final payment.
- 7. I am authorised to enter into this payment arrangement on behalf of all owners of this property (If applicable)
- 8. If I/we intend to change the method of payment, I/we will give 14 days' notice for any changes.
- 9. If paying by direct debit, any amendments must be advised in writing by noon on Wednesday to be affected for that week's payment.
- 10. Payment Arrangements should be worked out to be completed before the end of May. Those going over this time period will require approval and will only be considered for hardship under our Hardship Policy. Additional information will be required to support your application for Hardship.
- 11. If paying by **direct debit** and payment **dishonours**, a dishonour fee of \$0.55 will be applied to your Rates & Charges.
- 12. If a payment dishonours 3 times, your direct debit will be cancelled and **FULL** payment (including interest) is required within **14 days.** You will NOT be permitted to recommence a new direct debit for 12 months.